



A meeting of the Council of The Corporation of the City of Waterloo was held on July 24, 2017 at 2:01 p.m. in the Council Chambers, 100 Regina Street South, Waterloo, Ontario.



## **COUNCIL MEETING**

### **Monday, July 24, 2017**

### **Minutes - DRAFT**

**PRESENT:** Mayor Dave Jaworsky, Councillor Brian Bourke, Councillor Angela Vieth, Councillor Diane Freeman, Councillor Mark Whaley, Councillor Jeff Henry, Councillor Melissa Durrell

**ABSENT:** Councillor Bob Mavin,

Mayor Jaworsky in the Chair

#### **1. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Councillor Freeman declared a pecuniary interest with respect to "By-law to amend By-law 1418 being a Zoning By-law controlling land use development within the City of Waterloo. Rezone subject lands from "Agriculture (A)" to "Green One (G1)" and "(Holding) Institutional (IN)" with site specific provisions. 510 Erbsville Road. Muslim Association of Canada (IPPW2017-044, June 26, 2017)." due to her place of employment.

No disclosure of pecuniary interest was declared by any other member of Council at this point in the meeting.

## 2. MOMENT OF REFLECTION

The Mayor opened the meeting with a moment of reflection.

## 3. APPROVAL OF MINUTES

### a) June 26, 2017– Council Meeting

Moved by Councillor Henry, seconded by Councillor Whaley:

That the minutes of the Council Meeting held on June 26, 2017 be approved as printed.

**Carried Unanimously**

## 4. PRESENTATIONS

### a) Sovereign's Medal for Volunteers – Douglas Haas, Musician

On behalf of the Governor General of Ontario

Councillor Bourke introduced musician Douglas Haas who is being recognized tonight for his involvement and engagement in public volunteer projects, especially through the arts, to help build future creative generations and to galvanize community spirit. By providing the required tools, opportunities and motivation, Mr. Haas has helped artists realize their full potential.

Mayor Jaworsky congratulated Douglas Haas and, on behalf of the Governor General of Canada, presented Mr. Haas with the Sovereign's Medal for Volunteers, a certificate and a pen.

Douglas Haas gave thanks to Council for the ceremony and felt honoured for his recognition.

## 5. CONSENT MOTION

Moved by Councillor Freeman, seconded by Councillor Henry:

That Consent Items (a) through (d) be approved.

**Carried Unanimously**

### a) Title: Procurement Award Summary – Q2 2017

Report No.: CORP2017-056

Prepared By: David Scheerer

**Information.**

- b) **Title: July 2017 Q2 Health and Safety Report**  
Report No.: CORP2017-055  
Prepared By: Susan Bradley

**Information.**

- c) **Title: Proposed Municipal Asset Management Planning Regulation**  
Report No.: CAO2017-020  
Prepared By: Cassandra Pacey

**Information.**

- d) **Title: Renewal of Licence for Secondary Land Use St. Moritz Park – Hydro Corridor**  
Report No.: CORP2017-060  
Prepared By: Jim Walsh

1. That Council approve CORP2017-060.
2. That Council approve the Licence Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure, for St. Moritz Park, for the use of this corridor land for public recreational purposes for a five (5) year term effective May 1, 2017.
3. That Council authorize staff to automatically renew this agreement in the future, subject to the approval of the Community Services Commissioner and the Director of Legal Services.
4. That the Mayor and Clerk be authorized to sign the necessary documents.

**Carried Unanimously**

**6. STAFF REPORTS**

- a) **Title: Neighbourhood/Homes Association Special Service/Area Levy Policy**  
Report No.: CORP2017-063  
Prepared By: Julie Scott

Julie Scott, Deputy City Clerk reviewed the report and responded to questions from Council.

Moved by Councillor Henry, seconded by Councillor Whaley;

1. That CORP2017-063 be approved.
2. That Corporate Policy A-031 Neighbourhood/Homes Association Special Service/Area Levy Implementation and Administration Policy be approved as amended.

**Carried Unanimously**

- b) Title: Longer Stay Paid Parking – Honk Mobile Agreement**  
Report No.: CAO2017-018  
Prepared By: Christine Tettman and Brad Witzel

Christine Tettman, Parking Program Manager reviewed the report and responded to questions from Council.

Councillor Whaley left the meeting

(Time: 2:36 p.m.)

Councillor Whaley returned to the meeting.

(Time: 2:37 p.m.)

Moved by Councillor Durrell, seconded by Councillor Vieth:

1. That CAO2017-018 be approved.
2. That Council approve Honk Mobile as the City of Waterloo Uptown Longer Stay Paid Parking solution in the following Uptown Parking Lots;
  - i. Waterloo Town Square North Lot
  - ii. Waterloo Town Square South Lot
  - iii. Museum Lot
  - iv. Temporary Lot A
  - v. Temporary Lot B
  - vi. Station Lot
  - vii. City Centre Lot
3. That Council approve the 1-year Subscriber Agreement with Honk Mobile under the Software as a Service model for \$750 per month.
4. That Council authorize the Economic Development Executive Director to sign the 1-year Subscriber Agreement and any renewal Subscriber Agreement with Honk Mobile in a form or agreement substantially similar to that attached hereto under Appendix A and to the satisfaction of the City Solicitor.

5. That Council direct staff to re-set the Station Lot, Temporary Lot A and Temporary Lot B time restriction to 2 hour no charge parking in alignment with the other Uptown hourly lots permitting the consistent implementation of Honk Mobile as the Uptown Waterloo Longer Stay Paid Parking solution.
6. That Council approve \$10,000 in capital funding from the Innovation Reserve for the purpose of purchasing hand-held mobile printers for Municipal Enforcement officers to be paid back to the Innovation Reserve over 5 years from the incremental revenue generated through the Honk Mobile Longer Stay Paid Parking program.

**Carried Unanimously**

- c) **Title: 2017 Q2 Surplus Projection**  
Report No.: CORP2017-064  
Prepared By: Paul Hettinga

Paul Hettinga, Director, Accounting and Revenue, provided an overview of the report and responded to questions from Council.

**Information.**

- d) **Title: Ontario Municipal Commuter Cycling Program**  
Report No.: CORP2017-062  
Prepared By: Cassandra Pacey

Moved by Councillor Freeman, seconded by Councillor Henry:

1. That Council approve CORP2017-062.
2. That Council endorses and approves the submission of the projects identified in Section 3.1 as the City of Waterloo's applications to the Ontario Municipal Commuter Cycling Program.
3. That Council authorizes the Mayor and Clerk to sign the grant applications and contribution agreements for the Ontario Municipal Commuter Cycling program.
4. That Council delegates authority to the CFO and Director of Financial Planning & Procurement to execute any and all required documentation on behalf of the City of Waterloo as required by the Ontario Municipal Commuter Cycling Program.

**Carried Unanimously**

**e) Title: Cemetery Services By-law and New Section Price List Updates**

Report No.: COM2017-018

Prepared By: Bryce Crouse

Moved by Councillor Vieth, seconded by Councillor Freeman:

1. That Council approve report COM2017-018.
2. That Council approve the revised Cemetery Services By-law in the form attached as Appendix "A" to this Report COM2017-018.
3. That Council approve the Cemetery and Crematorium Services updated 2017 Price List in the form attached as Appendix "B" to this Report COM2017-018 with an effective date of September 1, 2017.
4. That Council approve the Fees & Charges By-law be updated for the rates and effective dates as shown in Appendix "B" – City of Waterloo Cemetery and Crematorium Services Customer Information & Price List.
5. That Council direct staff to submit the Cemetery Services Bylaw, Appendix "A" to the Bereavement Authority of Ontario for review and approval in compliance with provincial cemetery regulations.

**Carried Unanimously**

**f) Title: Request for Relief from Development Charges Maxwell Building Consultants Ltd.**

Report No.: CORP2017-059

Prepared By: Michael Pugliese

Moved by Councillor Whaley, seconded by Councillor Durrell:

1. That CORP2017-059 be approved.
2. That Council approve a grant equivalent to 75% of the Development Charges net of any demolition credits (up to a maximum amount of \$101,250), and that Council fund the grant from Council's Community Priority and Contingency Reserve at the time of Building Permit issuance.
3. That staff be directed to establish a policy relating to requests for relief with respect to affordable housing for Council's consideration.

**Carried Unanimously**

- g) Title: Heritage Permit Application (HP17-03) – 47 Spring Street West**  
Report No.: IPPW2017-049  
Prepared By: Michelle Lee

Moved by Councillor Durrell, seconded by Councillor Bourke:

1. That IPPW2017-049 be approved.
2. That Heritage Permit Application HP17-03 be approved subject to the conditions outlined in Section 3.2 of this report.

**Carried Unanimously**

- h) Title: Advanced Metering Infrastructure Pilot Summary**  
Report No.: IPPW2017-037  
Prepared By: Todd Chapman

Todd Chapman, Manager, Program, Water Services provided an overview of the report and responded to questions from Council.

Moved by Councillor Henry, seconded by Councillor Bourke:

1. That Council approve IPPW2017-037.
2. That Council instructs staff to:
  - a) explore the financial impact of a City wide implementation and potential funding options;
  - b) develop a recommended implementation schedule;
  - c) report back at a later date with the above details.
3. That Council approves the continuation of AMI installations on a limited scale (approximately 300), in order to provide Water Services operational efficiencies with specific Non-residential customers.
4. That Council provide authorization to the Mayor and Clerk enter into a formal contract with WNH to utilize their AMI communication platform, should recommendation 3 be approved, subject to the approval of the City Solicitor.

**Carried Unanimously**

- i) **Title: Region of Waterloo Voice Radio Infrastructure Replacement: City of Waterloo User Gear**  
Report No.: COM2017-019  
Prepared By: Richard Hepditch

Richard Hepditch, Fire Chief provided an overview of the report and responded to questions from Council.

Moved by Councillor Durrell, seconded by Councillor Freeman:

1. That Council approve COM2017-019.
2. That the City of Waterloo enter into an agreement with the Regional Municipality of Waterloo for the supply of User Gear for the Project 25 (P25) Voice Radio System.
3. That the Mayor and Clerk be authorized to sign the agreement between the City of Waterloo and the Region of Waterloo, and any future amendments, subject to approval by the City's Director of Legal Services.
4. That capital funding for Voice Radio Infrastructure, in the amount of \$1,250,000 funded from the Capital Reserve Fund, be approved as per the 2016-2018 approved capital budget Ref #292.
5. That on January 1, 2018, capital funding for Voice Radio Infrastructure, in the amount of \$1,250,000 funded from the Capital Reserve Fund, be approved as per the 2016-2018 approved capital budget Ref #292.

**Carried Unanimously**

**7. REGIONAL INFORMATION AND CORRESPONDENCE**

- a) **Region of Waterloo Council Info – June 28, 2017**



**8. NEW BUSINESS****i. Other Business****a) International City Management Association (ICMA) Executive Board Appointment – Tim Anderson**

Mayor Jaworsky announced that Tim Anderson, Chief Administrative Officer, has been elected as a Regional Vice President of the International City/County Management Association (ICMA). Mr. Anderson is one of 21 members of the ICMA Executive Board and it is one the highest honors that a member of the local government management profession can receive. It is a significant career achievement and a tremendous expression of confidence in Mr. Anderson by his peers. Mr. Anderson's induction into office will happen at ICMA's Annual Conference in San Antonio, Bexar County, Texas in October 2017. Mr. Anderson will serve a three year term on the Board.

**b) Community Services Shoutout**

Councillor Bourke on behalf of a 101 year old constituent named Elvina in Ward 2, wished to express his thanks to Parks staff for moving park benches away from the garbage cans so that Elvina could sit on the bench and enjoy the view.

**9. ENACTMENT OF BY-LAWS**

Mayor Jaworsky advised Council would be voting on by-laws listed as items a), b), c), d) e) and g). Item f) is to be voted on separately.

Moved by Councillor Freeman, seconded by Councillor Henry:

That the By-laws 2017-047, 2017-048, 2017-049, 2017-050, 2017-051, 2017-052 and 2017-053 listed below be read a first, second and third time and finally passed, and that the Mayor and Clerk be authorized to sign them accordingly.

**Carried Unanimously**

- |                               |   |
|-------------------------------|---|
| <b>a) By-law No. 2017-047</b> | By-law to establish certain municipal parking lots in the City of Waterloo and to regulate the parking of vehicles therein and thereon (CAO2017-015, June 19, 2017) |
| <b>b) By-law No. 2017-048</b> | By-law to amend By-law number 2010-073, being a by-law to prohibit and regulate noise (COM2017-016, June 26, 2017)  |

- c) **By-law No. 2017-049** By-law to establish a public highway in the City of Waterloo known as Rock Elm Street (DS06-16, July 17, 2006)
- d) **By-law No. 2017-050** By-law to amend the City of Waterloo Official Plan No. 15. Station Area Planning. 525 and 565 Conestogo Road West. (IPPW2017-034, June 26, 2017)
- e) **By-law No. 2017-051** By-law to authorize the execution of an agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario – Ontario Municipal Commuter Cycling Program – 2017 (CORP2017-062, July 24, 2017)
- g) **By-law No. 2017-053** By-law to confirm all actions and proceedings of Council, July 24, 2017 - Regular

**Carried Unanimously**

Having earlier declared a pecuniary interest with respect to item f) - By-law to amend By-law 1418 being a Zoning By-law controlling land use development within the City of Waterloo. Rezone subject lands from "Agriculture (A)" to "Green One (G1)" and "(Holding) Institutional (IN)" with site specific provisions. 510 Erbsville Road. Muslim Association of Canada. (IPPW2017-044, June 26, 2017), Councillor Freeman abstained from voting.

Moved by Councillor Whaley, seconded by Councillor Vieth:

- f) **By-law No. 2017-052** By-law to amend By-law 1418 being a Zoning By-law controlling land use development within the City of Waterloo. Rezone subject lands from "Agriculture (A)" to "Green One (G1)" and "(Holding) Institutional (IN)" with site specific provisions. 510 Erbsville Road. Muslim Association of Canada. (IPPW2017-044, June 26, 2017)

**Carried Unanimously**

**10. CLOSED MEETING**

Moved by Councillor Bourke, seconded by Councillor Henry:

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) labour relations or employee negotiations (Staff Association, Waterloo Professional Fire Fighters Association);
- b) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (OMB Appeal)
- c) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Legal Advice re OMB Appeal)

**Carried Unanimously**

**11. ADJOURNMENT**

Moved by Councillor Bourke, seconded by Councillor Henry:

That the meeting adjourn.

(Time: 3:37 p.m.)

**Carried Unanimously**

**READ AND APPROVED, August 28, 2017**

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Mayor

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City Clerk