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## **COUNCIL MEETING**

Monday, July 24, 2017  
**2:00 PM**

### **AGENDA**

Mayor Jaworsky in the Chair

1. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
2. **MOMENT OF REFLECTION**
3. **APPROVAL OF MINUTES**

a) **June 26, 2017– Council Meeting**

**Page 10**

**Recommendation:**

That the minutes of the Council Meeting held on June 26, 2017 be approved as printed.

4. **REPORTS OF COMMITTEES**

None

5. **PRESENTATIONS**

a) **Sovereign's Medal for Volunteers – Douglas Haas, Musician**  
On behalf of the Governor General of Ontario

## 6. DELEGATIONS

None.

## 7. CONSENT MOTION

That Consent Items (a) through (d) be approved.

- a)     **Title:**                 **Procurement Award Summary – Q2 2017**                 **Page 25**  
Report No.: CORP2017-056  
Prepared By: David Scheerer

**Information.**

- b)     **Title:**                 **July 2017 Q2 Health and Safety Report**                 **Page 28**  
Report No.: CORP2017-055  
Prepared By: Susan Bradley

**Information.**

- c)     **Title:**                 **Proposed Municipal Asset Management**                 **Page 33**  
                                  **Planning Regulation**  
Report No.: CAO2017-020  
Prepared By: Cassandra Pacey

**Information.**

- d)     **Title:**                 **Renewal of Licence for Secondary Land Use**                 **Page 42**  
                                  **St. Moritz Park – Hydro Corridor**  
Report No.: CORP2017-060  
Prepared By: Jim Walsh

### **Recommendations:**

1.     That Council approve CORP2017-060.
2.     That Council approve the Licence Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure, for St. Moritz Park, for the use of this corridor land for public recreational purposes for a five (5) year term effective May 1, 2017.
3.     That Council authorize staff to automatically renew this agreement in the future, subject to the approval of the Community Services Commissioner and the Director of Legal Services.
4.     That the Mayor and Clerk be authorized to sign the necessary documents.

## 8. STAFF REPORTS

- a) **Title:** **Neighbourhood/Homes Association Special Service/Area Levy Policy** **Page 44**

Report No.: CORP2017-063  
Prepared By: Julie Scott

**Presentation:** Julie Scott, Deputy City Clerk

**Recommendations:**

1. That CORP2017-063 be approved.
2. That Corporate Policy A-031 Neighbourhood/Homes Association Special Service/Area Levy Implementation and Administration Policy be approved.

- b) **Title:** **Longer Stay Paid Parking – Honk Mobile Agreement** **Page 57**

Report No.: CAO2017-018  
Prepared By: Christine Tettman and Brad Witzel

**Presentation:** Christine Tettman, Parking Program Manager

**Recommendations:**

1. That CAO2017-018 be approved.
2. That Council approve Honk Mobile as the City of Waterloo Uptown Longer Stay Paid Parking solution in the following Uptown Parking Lots;
  - i. Waterloo Town Square North Lot
  - ii. Waterloo Town Square South Lot
  - iii. Museum Lot
  - iv. Temporary Lot A
  - v. Temporary Lot B
  - vi. Station Lot
  - vii. City Centre Lot
3. That Council approve the 1-year Subscriber Agreement with Honk Mobile under the Software as a Service model for \$750 per month.

4. That Council authorize the Economic Development Executive Director to sign the 1-year Subscriber Agreement and any renewal Subscriber Agreement with Honk Mobile in a form or agreement substantially similar to that attached hereto under Appendix A and to the satisfaction of the City Solicitor.
5. That Council direct staff to re-set the Station Lot, Temporary Lot A and Temporary Lot B time restriction to 2 hour no charge parking in alignment with the other Uptown hourly lots permitting the consistent implementation of Honk Mobile as the Uptown Waterloo Longer Stay Paid Parking solution.
6. That Council approve \$10,000 in capital funding from the Innovation Reserve for the purpose of purchasing hand-held mobile printers for Municipal Enforcement officers to be paid back to the Innovation Reserve over 5 years from the incremental revenue generated through the Honk Mobile Longer Stay Paid Parking program.

**c) Title: 2017 Q2 Surplus Projection Page 78**  
 Report No.: CORP2017-064  
 Prepared By: Paul Hettinga

**Introduction:** Paul Hettinga, Director, Financial Services

**Information.**

**d) Title: Ontario Municipal Commuter Cycling Program Page 88**  
 Report No.: CORP2017-062  
 Prepared By: Cassandra Pacey

**Recommendations:**

1. That Council approve CORP2017-062.
2. That Council endorses and approves the submission of the projects identified in Section 3.1 as the City of Waterloo's applications to the Ontario Municipal Commuter Cycling Program.
3. That Council authorizes the Mayor and Clerk to sign the grant applications and contribution agreements for the Ontario Municipal Commuter Cycling program.

4. That Council delegates authority to the CFO and Director of Financial Planning & Procurement to execute any and all required documentation on behalf of the City of Waterloo as required by the Ontario Municipal Commuter Cycling Program.

**e) Title: Cemetery Services By-law and New Section Price List Updates** **Page 101**  
Report No.: COM2017-018  
Prepared By: Bryce Crouse

**Recommendations:**

1. That Council approve report COM2017-018.
2. That Council approve the revised Cemetery Services By-law in the form attached as Appendix "A" to this Report COM2017-018.
3. That Council approve the Cemetery and Crematorium Services updated 2017 Price List in the form attached as Appendix "B" to this Report COM2017-018 with an effective date of September 1, 2017.
4. That Council approve the Fees & Charges By-law be updated for the rates and effective dates as shown in Appendix "B" – City of Waterloo Cemetery and Crematorium Services Customer Information & Price List.
5. That Council direct staff to submit the Cemetery Services Bylaw, Appendix "A" to the Bereavement Authority of Ontario for review and approval in compliance with provincial cemetery regulations.

**f) Title: Request for Relief from Development Charges Maxwell Building Consultants Ltd.** **Page 178**  
Report No.: CORP2017-059  
Prepared By: Michael Pugliese

**Recommendations:**

1. That Council direct staff to work with Maxwell Building Consultants Ltd. and return with an agreement for the deferral of Development Charges for a period of 6 months for the affordable housing project at 184 & 186 Erb St East.

OR

2. That Council approve a grant equivalent to 75% of the Development Charges net of any demolition credits (up to a maximum amount of \$101,250), and that Council fund the grant from Council's Community Priority and Contingency Reserve at the time of Building Permit issuance.

OR

3. That Council approve a grant equivalent to the full amount of the Development Charges net of any demolition credits (up to a maximum amount of \$135,000), and that Council fund the grant from Council's Community Priority and Contingency Reserve at the time of Building Permit issuance.

OR

4. That Council deny the request for relief from Development Charges.

**g) Title: Heritage Permit Application (HP17-03) - 47 Spring Street West Page 186**

Report No.: IPPW2017-049  
Prepared By: Michelle Lee

**Presentation:** Michelle Lee, Heritage Planner

**Recommendations:**

1. That staff report IPPW2017-049 be approved.
2. That Heritage Permit Application HP17-03 be approved subject to the conditions outlined in Section 3.2 of this report.

**h) Title: Advanced Metering Infrastructure Pilot Summary Page 202**

Report No.: IPPW2017-037  
Prepared By: Todd Chapman

**Presentation:** Todd Chapman, Manager, Program, Water Services

**Recommendations:**

1. That the Council approves IPPW2017-037

2. That council instructs Staff to:
  - a) explore the financial impact of a City wide implementation and potential funding options;
  - b) develop a recommended implementation schedule;
  - c) report back at a later date with the above details.
3. That Council approves the continuation of AMI installations on a limited scale (approximately 300), in order to provide Water Services operational efficiencies with specific Non-residential customers.
4. That Council provide authorization to the Mayor and Clerk enter into a formal contract with WNH to utilize their AMI communication platform, should recommendation 3 be approved, subject to the approval of the City Solicitor.

**i) Title:                   Region of Waterloo Voice Radio Infrastructure   Page 243**  
**Replacement: City of Waterloo User Gear**

Report No.: COM2017-019  
Prepared By: Richard Hepditch

**Presentation:**       Richard Hepditch, Fire Chief

**Recommendations:**

1. That Council approve COM2017-019.
2. That the City of Waterloo enter into an agreement with the Regional Municipality of Waterloo for the supply of User Gear for the Project 25 (P25) Voice Radio System.
3. That the Mayor and Clerk be authorized to sign the agreement between the City of Waterloo and the Region of Waterloo, and any future amendments, subject to approval by the City's Director of Legal Services.
4. That capital funding for Voice Radio Infrastructure, in the amount of \$1,250,000 funded from the Capital Reserve Fund, be approved as per the 2016-2018 approved capital budget Ref #292.

5. That on January 1, 2018, capital funding for Voice Radio Infrastructure, in the amount of \$1,250,000 funded from the Capital Reserve Fund, be approved as per the 2016-2018 approved capital budget Ref #292.

**9. FORMAL/INFORMAL PUBLIC MEETINGS**

None

**10. CONSIDERATION OF NOTICE OF MOTION GIVEN AT PREVIOUS MEETING**

None

**11. NOTICE OF MOTION**

None

**12. COMMUNICATIONS AND CORRESPONDENCE**

None

**13. REGIONAL INFORMATION AND CORRESPONDENCE**

- a) Region of Waterloo Council Info – June 28, 2017

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**14. UNFINISHED BUSINESS**

**15. NEW BUSINESS**

- i. Delegations
- ii. Items removed from Consent Motion to be dealt with separately
- iii. Staff Reports
- iv. **Other Business**

- a) **International City Management Association (ICMA) Executive Board Appointment – Tim Anderson**

**16. QUESTIONS**

**17. ENACTMENT OF BY-LAWS**

**Recommendation:**

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2017-047 and that the Mayor and Clerk be authorized to sign them accordingly.

- a) By-law to establish certain municipal parking lots in the City of Waterloo and to regulate the parking of vehicles therein and thereon (CAO2017-015, June 19, 2017)



- b) By-law to amend By-law number 2010-073, being a by-law to prohibit and regulate noise (COM2017-016, June 26, 2017)
- c) By-law to establish a public highway in the City of Waterloo known as Rock Elm Street (DS06-16, July 17, 2006)
- d) By-law to amend the City of Waterloo Official Plan No. 15. Station Area Planning. 525 and 565 Conestogo Road West. (IPPW2017-034, June 26, 2017)
- e) By-law to authorize the execution of an agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario – Ontario Municipal Commuter Cycling Program – 2017 (CORP2017-062, July 24, 2017)
- f) By-law to amend By-law 1418 being a Zoning By-law controlling land use development within the City of Waterloo. Rezone subject lands from "Agriculture (A)" to "Green One (G1)" and "(Holding) Institutional (IN)" with site specific provisions. 510 Erbsville Road. Muslim Association of Canada. (IPPW2017-044, June 26, 2017)
- g) By-law to confirm all actions and proceedings of Council, July 24, 2017 - Regular

## **18. CLOSED MEETING**

### **Recommendations:**

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) labour relations or employee negotiations (Staff Association, Waterloo Professional Fire Fighters Association);
- b) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (OMB Appeal)
- c) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Legal Advice re OMB Appeal)

## **19. ADJOURNMENT**